

Upgrading PCI Content

6.8 has been updated to use the most recent content published by the Payment Card Industry Data Security Standard (PCIDSS). If you are upgrading from PCI Management use case 6.7 or earlier to PCI Management use case 6.8, complete this procedure to import the new PCIDSS 3.2.1 content into the applications within the PCI Management use case.

Create a backup

The import process overwrites your existing data. Create a backup of your existing content before starting to import the new content files. If you have Auditing features enabled, use the History Log fields to optionally track the changes made during the import process.

Import the PCI content files

Task 1: Change key fields for specific applications

1. Click Administration > Applications Builder > Applications > Control Standards.
 - a. Click the Fields tab.
 - b. Scroll to the Standard ID field.
 - c. Click Standard ID.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save.
2. On the Manage Applications screen, go to the Authoritative Sources application.
 - a. Click the Fields tab.
 - b. Scroll to the Topic ID field.
 - c. Click Topic ID.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save.

3. On the Manage Application: Authoritative Sources screen, in the Fields area, go to the Section ID field.
 - a. Click the Fields tab.
 - b. Scroll to the Section ID field.
 - c. Click Section ID.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save.
4. On the Manage Application: Authoritative Sources screen, in the Fields area, scroll to the Sub Section ID field.
 - a. Click the Fields tab.
 - b. Scroll to the Sub Section ID field.
 - c. Click Sub Section ID.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save, and then save the application.

Task 2: Import the CSV files

Complete this task for each of the following CSV files in the order listed.

Completion Status	Order of Import	CSV file	Application
<input type="checkbox"/>	1	01_ControlStandards.csv	Control Standards
<input type="checkbox"/>	2	02_MasterControls.csv	Master Controls
<input type="checkbox"/>	3	03a_QuestionLib_Master Question.csv	Question Library
<input type="checkbox"/>	4	03c_QuestionLib_Questionnaire.csv	Question Library
<input type="checkbox"/>	5	03b_QuestionLib_Answers.csv	Question Library
<input type="checkbox"/>	6	04a_AuthSources_SourceLevel.csv	Authoritative Sources: Source level
<input type="checkbox"/>	7	04b_AuthSources_TopicLevel.csv	Authoritative Sources: Topic level
<input type="checkbox"/>	8	04c_AuthSources_SectionLevel.csv	Authoritative Sources: Section level
<input type="checkbox"/>	9	04d_AuthSources_SubsectionLevel.csv	Authoritative Sources: Sub Section level

1. Go to the Manage Data Imports page.
 - a. From the menu bar, click [Manage Data Imports](#).
 - b. Under Integration, click Data Imports.
2. Open the Data Import Wizard. In the Manage Data Imports section, select the respective application.
3. In the General Information section, click Browse.
4. From the File Upload window, click Add New.
5. Select the CSV file. Refer to the checklist for the list of CSV files.
6. Select the appropriate format option for the following fields:

Field	Format Option
Field Delimiter	Comma
Values Delimiter	Semicolon
Escape Sequence	Backslash
Header Row	File Contains Header Row
HTML Formatting	File Contains HTML Formatting. Not applicable to 03b_Questions_Answers.csv
Field Value Quotes	Double Quotes
Notifications	<i>Select the format for your organization</i>
Cross-Reference Behavior	Append to Existing Cross-Reference Data

7. Click Next.

8. Go to the General Information section. From the Import Type drop down, select Update Existing Records.
9. In the Application Fields section, select the key field for reference for each application or level.

Application or Level	Key Field
Control Standards	Standard ID
Master Controls	Master Control ID
Question Library	Question Name
Question Library Answer sub-form (if applicable)	Question Name
Authoritative Sources: Source Level	Source Name
Authoritative Sources: Topic Level	Topic ID
Authoritative Sources: Section Level	Section ID
Authoritative Sources: Sub Section Level	Sub Section ID

10. Click Next.
11. Review the Data Import Wizard summary page and click Import.
12. When the import is complete, click OK.

Repeat this task for each CSV file.

Task 3: Revert key fields for specific applications

1. Click Administration > Applications Builder > Applications > Control Standards.
 - a. Click the Fields tab.
 - b. Scroll to the Standard Name field.
 - c. Click Standard Name.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save, and save the application.
2. In the Manage Applications screen, scroll to the Authoritative Sources application.
 - a. Click the Fields tab.
 - b. Scroll to the Topic Name field.
 - c. Click Topic Name.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save.

3. In the Manage Application: Authoritative Sources screen, in the Fields area, scroll to the Section Name field.
 - a. Click the Fields tab.
 - b. Scroll to the Section Name field.
 - c. Click Section Name.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save.
4. In the Manage Application: Authoritative Sources screen, in the Fields area, scroll to the Sub Section Name field.
 - a. Click the Fields tab.
 - b. Scroll to the Sub Section Name field.
 - c. Click on Sub Section Name.
 - d. Click the Options tab.
 - e. In the Options section, ensure that the Key Field checkbox is selected.
 - f. Click Save, and save the application.